

Option	Advantage	Disadvantage	Recommendation
Do nothing	<ul style="list-style-type: none"> DEFRA have not offered the £3.8 million required to fund this project. £1.7 million will be used from capital funding to cover the shortfall. Doing nothing will achieve financial savings if Havering does not offer the service 	<ul style="list-style-type: none"> This is a Statutory service that is mandated by the Environment Act 2021. This option would put the council at risk as all local authorities are legally obliged to provide this service by end of March 2026 The cost to dispose of waste, with ELWA is currently high at approximately £18m per annum and it cannot be certain that this figure will fall when they renew their disposal contract for 2027 	This option was deemed not suitable due to the potential of being in breach of the law, including possible legal challenges.
Undertake a procurement exercise	<ul style="list-style-type: none"> A well-planned procurement process reduces costs by strategically sourcing goods and services at their best price from vendors who add value to the business Will involve managing multiple work items which carries an element of risk, such as who to buy from and when to buy. A robust procurement process provides a sustainable method to identify, assess, and overcome such risks 	<ul style="list-style-type: none"> Documents (unless from a framework) would have to comply with PA23 at this stage of the process. This would require additional officer time in creating docs that are legally compliant. 	This is recommended as Havering has a statutory obligation to offer a domestic food waste collection service. This requires Havering to purchase and deliver all associated products, such as food waste caddies and liners (if it is decided to offer them) to all residents

There are a number of different procurement options available:

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Use of a framework: 1. YPO-expires 10/03/2029 2. ESPO-expires 31/03/2026 3. KCC-expires 30/04/2027 4. Essex Procurement Partnership 05/12/25	<ul style="list-style-type: none"> Less resource-intensive approach to negotiating individual contracts as the Framework has already been compliantly tendered Improved clarity and consistency for market, service users and commissioners. Increase the range and quality of provisions. Allow for setting maximum or benchmarked prices for different services and requirements Smaller preselected group of suppliers Shorter tender process Frameworks allow for either a Direct Award if a suitable supplier can be identified, or carry out a mini competition if more than one supplier can meet the borough's requirements 	<ul style="list-style-type: none"> Restricts the ability to bring in new providers during the term of the agreement Suppliers on the framework are not obligated to return a tender if the requirement is not suitable, or they do not have the capacity Only able to go out to smaller preselected group of suppliers 	It is recommended to go with this option, for the following reasons: <ul style="list-style-type: none"> Full Market engagement across the supply market Easy to follow user guides on how to access the agreement and the services/goods available Competitive rates available Choice of reputable/proficient suppliers No need to run time consuming and resource intensive procurements via Find a Tender

<p>Open Process:</p> <p>The Open procedure is a one-stage procurement process which covers exclusion grounds, selection criteria and award criteria</p>	<ul style="list-style-type: none"> Any organisation can respond to the advertised Contract Notice, request/download the procurement documents and submit a tender suitable for simple procurements where the requirement is straightforward Considers whole of the market 	<ul style="list-style-type: none"> Procurement using this option would have to be run under the new Procurement Regulations. This would delay service roll out due to documentation not compliant at this time Would require all documents to be finalised at the point of release. This would require a level of resource that is not available at this time No pre-qualification of suppliers so limited information to begin with <ul style="list-style-type: none"> Due to the above, potentially a high number of ITTs will be returned which would require extensive officer time in evaluating, with no guarantee that any of the returned tenders could meet the requirements that have been set out. Will take time to create tender, analyse tender responses and select winning bidder 	<p>This option was deemed not suitable due to the following reasons:</p> <ul style="list-style-type: none"> Time taken to ensure compliance with Procurement Regulations. Potential for high number of tenders returned Impact on officer time to create tender.
<p>Restricted Process.</p> <p>A Restricted process is a 2 stage process, whereby a whole market group of suppliers is reduced down by use of a Selection Questionnaire (SQ). This SQ is based around industry standard questions, allowing for more technical questions to be asked later on in the process. The purchasing organisation must specify how many suppliers are to be taken forward to this second stage, prior to receiving responses. The Restricted procedure requires potential suppliers to go through a full pre-qualification process before being invited to tender for contracts, based on their financial standing and technical or professional capability so as to narrow the number permitted to submit bids</p>	<ul style="list-style-type: none"> Process would allow Having to set the number of responses it is prepared to evaluate, as long as the criteria is set out beforehand. Original call to market considers full market options SQ stage allows Having to whittle this down to only those who could genuinely deliver on the contract Procurement challenge risk mitigated through two step tendering process 	<ul style="list-style-type: none"> Procurement using this option would have to be run under the new Procurement Regulations. This would delay service roll out due to documentation not compliant at this time Two stage process, therefore takes longer than a single stage tender In a restricted procedure, there is no negotiation with the tenderers Restricted tendering reduces competition compared to open tendering, which can limit the options available to the contracting authority. Statutory time limits are longer than for open procedures and would require additional resources 	<p>This option was deemed not suitable due to the following reasons:</p> <ul style="list-style-type: none"> Service roll out may be delayed due to the new procurement regulations Impact on officer time to create tender Limited options due to the restricted process Reduced options due to the restricted process
<p>Competitive Dialogue</p> <p>A procurement process that involves discussing options with potential suppliers before choosing a solution. It's a multi-stage process that can help suppliers create tailored solutions.</p>	<ul style="list-style-type: none"> When the final outcome is unknown the purchaser would work with the market to identify the best end solution A two-way dialogue with bidders helps to understand and refine requirements 	<ul style="list-style-type: none"> Not suitable for all tenders due to the complexity of the process and the support required Specialist support, such as legal expertise not available internally, could be expensive May be more expensive and time-consuming than other procurement procedures 	<p>This option was deemed not suitable due to the following reasons:</p> <ul style="list-style-type: none"> Process is complex and may require additional resources that are not available in Having Impact on officer time to create tender
<p>Undertake a collaborative procurement exercise with</p>	<ul style="list-style-type: none"> Could increase savings available under the 	<ul style="list-style-type: none"> Conflicting requirements and timescale 	<p>This option was deemed not suitable due to the following reasons:</p>

other ELWA (East London Waste Authority)	contract by aggregating the spend and utilising economies of scale	<ul style="list-style-type: none"> No economies of scale to be realised due to the volume of indoor caddies/outdoor bins/liners required pricing mechanisms will not change Lack of internal resource to lead on the procurement from service area/procurement/legal Governance process may be different for each authority which could have a negative effect on Havering's timelines Legal process may be different for each authority which could have a negative effect on Havering's timelines 	<ul style="list-style-type: none"> Priorities for each borough may not align which could impact service roll out for Havering Each boroughs internal processes may not align which could impact service roll out for Havering Impact on officer time to create tender
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The Procurement route chosen was to use a framework. There are 4 different Frameworks and the following table sets out which one was chosen and why:

Framework Provider	Advantage	Disadvantage	Recommendation
<p>YPO-</p> <p><i>Supply of Food Waste IPL</i></p> <p>ESE World The Compost Bag Company Peter Ridley Contenur UK Ltd Craemer UK Ltd SSI Scafer</p> <p><i>Supply of Compostable</i> Cromwell Polythene Storm Environment Ltd</p> <p><i>Supply of Distribution</i> Jett</p>	<ul style="list-style-type: none"> Has all the products needed for the kerbside roll out including caddie/bins/liners/distribution pre-qualify suppliers Allows better access to competitive pricing All products within this framework have been selected using WRAP guidelines 	<ul style="list-style-type: none"> Using a Framework can limit supplier pool which can restrict competition and innovation 	<p>This is the recommended option because it meets all the requirements of the procurement including WRAP guidance and recommendations</p>
<p>ESPO-expires 31/03/2026</p> <p>Suppliers on Framework:</p> <p><i>Supply of Food Waste Containers (caddies)</i></p> <p>Craemer UK Ltd ESE World Ltd Ridley Recycling Ltd t/a Peter Ridley waste systems Straight Manufacturing Ltd The Compost Bag Company Ltd</p> <p><i>Supply of Compostable Liners</i></p> <p>Cromwell Imperial Polythene Products Ltd Opalion Products Ltd Paramount Packaging Ltd Ridley Recycling Ltd t/a Peter Ridley waste systems SAI-PAC (UK) Ltd</p>	<ul style="list-style-type: none"> Have provided prices for all goods/services required No fee to utilise the framework Suppliers are only charged 1% of spend Improved efficiency as they pre-qualify suppliers Allows better access to competitive pricing 	<ul style="list-style-type: none"> Does not have a distribution provider on its Framework 	

The Compost Bag Company Ltd			
KCC-expires 30/04/2027 Suppliers on Framework: <i>Compost Bins/Food waste caddies and containers/Kerbside recycling boxes/Plastic palette boxes /Waste housing units/Wheelie bin</i> Craemer Uk Ltd ESE Ltd SSI Schaefer Plastic UK Limited	<ul style="list-style-type: none"> • Pre-qualify suppliers • Allows better access to competitive pricing 	<ul style="list-style-type: none"> • Are unable to provide price list for equipment/services. LBH would have to contact the providers directly • KCC Frameworks are tailored to the specific needs of Kent • Limited choice of supplier compared to the other frameworks • Do not have a supplier for liners • Does not have a distribution provider on its Framework 	
Essex Procurement Partnership 05/12/25 Suppliers on Framework: <i>Single-use Plastic Refuse/Recycling Sacks, Box Bags & Caddy Liners (inc. virgin material, 30% recycled content and 100% recycled content)</i> Anzeck Plastics Ltd (previously Biopack Ltd)- Berry BPI Recycled Products Cromwell Polythene Limited Imperial Polythene Products Ltd Paramount Packaging Ltd- Saipac Ltd <i>Single-</i> The Compost Bag Company Ltd <i>Single-use Compostable Refuse/Recycling Sacks, Box Bags & Caddy Liners (made with vegetable materials or paper)</i> Anzeck Plastics Ltd (previously Biopack Ltd) Cromwell Polythene Limited Imperial Polythene Products Ltd Opalion Plastics Limited Paramount Packaging Ltd Peter Ridley Ltd Saipac Ltd The Compost Bag Company Ltd <i>Food Waste Plastic Caddies (including new caddies, as well as replacement parts and collection of end of life caddies)</i>	<ul style="list-style-type: none"> • Pre-qualify suppliers • Allows better access to competitive pricing 	<ul style="list-style-type: none"> • This framework is not a priced framework so LBH would need to contact the suppliers directly • Does not have a distribution provider on its Framework 	

Imperial Polythene Products Ltd Peter Ridley Ltd Straight The Compost Bag Company Ltd			
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